

**SREE BALAJI MEDICAL COLLEGE & HOSPITAL
MEDICAL EDUCATION UNIT
MINUTES OF MEETING (09.01.2019)**

Agenda – 1

To discuss about the conduct of Revised Basic Course Workshop

Resolution – 1

The dates for the Revised Basic Course Workshop was finalized as 29,30,31st January 2019. 20 Participants from various departments were selected. It was decided to send the circular for getting permission conduct the workshop and to mine the list of participants.

Agenda – 2

Research Methodology workshop for 2nd year postgraduates (2017 – 18 Batch)

Resolution – 2

It was decided to conduct the workshop in the month of February. In the last week of February or the first week of March. To finalize the date with Community Medicine department.

Agenda – 3

To discuss about the conduct of Journal Club by MEU.

Resolution – 3

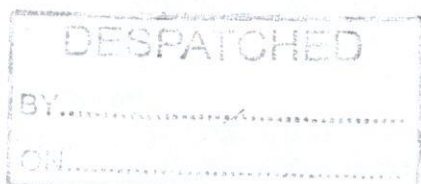
It was decided that a circular will be send to al the faculties intimating the date and venue of the Journal club to be conducted by MEU The interested faculties can come and present Journals related to Medical education.

Agenda – 4

To discuss about the CISP – Curriculum implementation support Programme.

Resolution – 3

The roll out plan of competency based UG curriculum – by the MCI was discussed among the members.



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10/1/19

P.R. Devaki

Co-ordinator
Medical Educational Unit
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Chromepet, Chennai-600 044.

137/MEU/19

20.07.2019

**SREE BALAJI MEDICAL COLLEGE & HOSPITAL
MEDICAL EDUCATION UNIT
MINUTES OF MEETING (10.07.2019)**

Agenda – 1

To discuss about the foundation course – MEU Resource Persons.

Resolution – 1

The co-ordinator explained about the foundation course. MCI mandates the presence of one faculty from MEU in all the sessions of the foundation course. The observer has to give feedback about the session.

Agenda – 2

To discuss about the conduct of Research Methodology Part – II for final year PG. (Data Analysis & Thesis Writing)

Resolution – 2

It was decided to conduct the Research Methodology Part – II (Data Analysis & Thesis Writing) on 3rd or 4th September. The topics will be discussed with community medicine department.

Agenda – 3

To discuss about the conduct of RBCW.

Resolution – 3

It was decided that the Revised Basic Course Workshop will be conducted by October 2019.

Agenda – 4

To discuss about the conduct of CISP Programme.

Resolution – 3

A condensed CISP Programme will be conducted on 24th July 2019, for all the faculties who are interested and those who have not attended original CISP Programme. The University has accepted to fund the Programme.


22/7/19



Co-ordinator
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144/MEU/19

28.09.2019

**SREE BALAJI MEDICAL COLLEGE & HOSPITAL
MEDICAL EDUCATION UNIT
MINUTES OF MEETING (25.09.2019)**

Agenda – 1

To discuss about the Report submitted on Foundation course to the Regional Centre.

Resolution – 1

The Coordinator thanked the administrators all the members and the Convener of Foundation course, Dr. M. R. Renuka Devi for successfully conducting the foundation course. Dr. M. R. Renuka Devi circulated the feedback report on foundation course which she has compiled and has sent to SRMC Regional centre.

Agenda – 2

To discuss about the Revised Basic Course Workshop & AETCOM Module.

Resolution – 2

The Coordinator briefed about the communication received from SRMC regarding the conduct of RBCW. The Regional centre have asked all the Colleges to wait until they receive further communication from MCI for conducting Revised Basic Course. (Mail from SRMC dated September 23rd, 2019.)

P. R. Devi

**Co-ordinator
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