

**SREE BALAJI MEDICAL COLLEGE**

**CHROMEPET, CHENNAI -44**

**Canteen Committee**

**Minutes of the Meeting**

**16<sup>th</sup> December 2024**

The Canteen committee convened a meeting on the 16<sup>th</sup> December 2024

. The meeting was chaired by the co-ordinator - Dr. L Subha and the following members attended the meeting.

S.No	Names of the Members	Signature
1	Dr. L Subha Associate professor ophthalmology	L. Subha
2	Dr. M Kavimani professor Anatomy	Kavimani
3	Dr. S Sasikumar Associate professor	Sasikumar
4	Dr. V Aljin Associate professor	Aljin
5	Mr Dhanush k(2021-2022 batch)	Dhanush k
6	Mr Abijith R(2021-2022 batch)	Abijith R
7	Mr Abinandan R(10.3.2003)(2022-2023 batch)	Abinandan R

**AGENDA:**

Key issue of the meeting was to address any inconvenience or issues in canteen.

**MINUTES OF MEETING:**

We are discussed about the following:

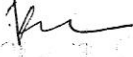
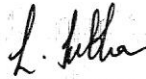


- Make sure they dispose wastages from canteen into proper way and recommended the canteen owner to take necessary action to that.
- Make sure of canteen workers whether they follow the Proper hand hygiene protocol in canteen.
- Agenda of the meeting was to discuss about the grievance raised by Third year who had a grievance of eating routine food and suggests that new food items can be introduced to suit the palate of those students who come from various places of India.
- Committee members discussed and felt the need to improve and change the routine menu and new item can be added to change from the regular menu

**Sree Balaji Medical College & Hospital Chromepet, Chennai-44**

**College Canteen Committee**

**Minutes of Meeting 01<sup>st</sup> October 2024**

The College canteen committee convened a meeting on 1<sup>st</sup> October 2024. The meeting was chaired by the Co-coordinator – Dr. Kavimani and the following members attended the meeting.

S.No	Names of the Members	signature
1	Dr.M. Kavimani Chairperson	
2	Dr. L. Subha Member	
3	Dr.S. Sasikumar Member	
4	Dr. V. Aljin Member	

**After clear inspection of College cafeteria we have noticed the below things.**

- The freezer box was fully rusted and unclean and unfit for storage.
- The cleaning area was fully damaged and the stagnant water is noticed.
- The drainage area and cooking areas are very nearby and stagnant water also noticed
- There is no particular storage area for vegetables and groceries.
- The vegetables are rotten and bitten by mice were noticed.
- The cooking area was not maintained properly.
- There is no proper wastage disposal.
- The whole kitchen area was very smelly because of no proper drainage.
- The electrical circuit is not maintained and it is unsafe for workers.
- The staffs in canteen are not taking proper precaution to maintain hygiene.
- No proper ventilation in kitchen.

  
Chairperson

