Date:17.05.2021

Sree Balaji Medical College&Hospital

MEU Meeting On 10.05.2021

MINUTES OF MEETING

The MEU meeting was held in the MEU room 2nd Floor College Block on 10.05.2021 at 10.30 am and it was attended by the MEU members

Agenda 1: to Conduct guest lecture or CME program in MEU

Resolution 1: The agenda was addressed by the MEU coordinator she greeted all the members and stated that a guest lecture or CME program needs to be conducted by the MEU. This was agreed upon by all

Agenda 2: To discuss on the Conduction of RBCW

Resolution 2: The agenda was addressed by the MEU coordinator she stated that the tentative date for RBCW should be determined but owing to current situation it will be difficult however all members felt that the workshop should be conducted as early as possible.

Agenda 3: To discuss on the assessment pattern for First year MBBS

Resolution 3: The agenda was addressed by the MEU coordinator she stated that there should be standardization in the question paper pattern with respect to case based questions and a question bank needs to prepared by each department and given to the COE office this was agreed by all.

Co-ordinator
Medical Educational Unit
Sree Balaji Medical College & Hospital
Chromepet, Chennai-600 044.

168/meu/2021 03/04/2021

SREE BALAJI MEDICAL COLLEGE & HOSPITAL

MEDICAL EDUCATION UNIT

MINUTES OF MEETING (25.03.2021)

Agenda – 1

To discuss on the resource faculty to take sessions for the revised basic course workshop

Resolution – 1

The MEU coordinator Dr.G.Durga Devi, greeted the members and addressed the agenda, she elaborated on the schedule for the workshop. The copy of which was circulated to all the MEU members present for the meeting . She also explained that the workshop should be conducted under strict protocols of COVID 19 pandemic. However this should not jeopardize the activities for the participants to understand the concepts medical education training.

Vice principal (SBMCH) and the member secretary of the Medical education unit Dr.J.Thanka greeted the members and guided all resource faculty on the conduct of the workshop. She also explained briefly on how she is planning to take her session on "Interactive and Innovative teaching methods including Large Group (Demo), Small Group (with demo) and appropriate use of media"

Other resource faculty as denoted in the schedule also in brief explained their plan for the session. This was agreed upon by all MEU members present.

The coordinator thanked all the members for their presence cooperation and meeting came to an end.

Co-ordinator
Medical Educational Unit
Sree Balaji Medical College & Hospital
Chromepet, Chennai-600 044.

153/MEU/20 23.09.2020

SREE BALAJI MEDICAL COLLEGE &HOSPITAL

MEDICAL EDUCATION UNIT

MINUTES OF THE MEETING(21.09.2020)

The MEU meeting was conducted online in ZOOM meeting on 21.09.20 between 11am to 12pm all MEU Members attended the meeting

The following agenda was addressed

Agenda-1

To acknowledge the change of committee members

Resolution-1

The MEU coordinator Dr.G.Durga Devi addressed the agenda; the new members to the committee were welcomed by the coordinator. The Dean and the Chairperson of MEU welcomed the new members inducted to the committee. He also congratulated and welcomed the new coordinator of MEU.

Agenda-2

To Discuss the roles and responsibilities of curriculum development committee :

Resolution-2

The MEU coordinator addressed the agenda and explained that the curriculum development committee will be involved in adding new courses to the existing curriculum (Competency based medical curriculum given by the MCI).They were many suggestions given by the members as to how to go about adding new courses finally it was decided a standard operating procedure and protocols should be designed after which the courses can be implemented.

Agenda-3

Conduction Of CISP-II program:

Resolutoin

The MEU coordinator addressed the agenda and said that as per communication received from the Nodal Centre SRMC that colleges have to train their faculty members in CISP-II from September onwards; in this regard the MEU coordinator SBMCH said that the participant list for this program and resource person has been made ready and the date for the conduction of the program was decided in the meeting as November first week, This was accepted by all members

With no other clarifications from the members the meeting was concluded with vote of thanks by the coordinator .

24/09/20

Co-ordinator
Medical Educational Unit
Sree Balaji Medical College & Hospital
Chromepet, Chennai-600 044.