



SREE BALAJI MEDICAL COLLEGE AND HOSPITAL
No 7- Works Road ,Chromepet, Chennai 600 044

IMPORTANT INSTRUCTIONS to the candidates allotted through centralized counseling by MCC of DGHS, New Delhi for admission to MBBS Course (2026-27)

Candidates who have been allotted through centralized counseling by the MCC of DGHS, New Delhi for admission to MBBS Degree course in Sree Balaji Medical College and Hospital for the academic year 2026-27, are advised to report and complete the admission process strictly within the date and time specified in the 'Allotment Letter' issued by the MCC of DGHS.

Venue for reporting by the candidates
Admission Office (Hospital Campus)
SREE BALAJI MEDICAL COLLEGE AND HOSPITAL
No 7- Works Road, Chromepet, Chennai 600 044, Tamil Nadu.
Helpline: 73587 42191, 91501 95430, 044 42911000, 044 22415603

Depending on Willingness for Upgradation, candidates will be divided in two categories:

*** Freeze Candidates - No Upgradation. (Candidates who are satisfied with their allotted seats and do not want to upgrade in next round (i.e. Round 1 to Round-2 or Round-2 to Round-3) will fall under this category. Candidates who want to join the allotted seat, will have to visit the allotted institute **physically for joining**.

*** Float Candidates -Willing to Upgrade Candidates who have been allotted seat but wish to upgrade in next round (i.e. Round 1 to Round2 or Round-2 to Round-3) will fall under this category. They will give willingness for upgradation and will have to **upload required documents for online document (www.mcc.nic.in- student login portal)** verification by allotted Institute. **(There is no need to visit the allotted institute physically)**

Kindly report along with **original certificates and** Tuition fees in the form of **Demand Draft** as specified. The certificates/documents to be submitted **in Original** along with **3 sets of Photocopies** of the same are:

1. NEET UG 2026 Entrance Exam Hall Ticket
2. NEET UG 2026 Score Statement
3. Provisional Allotment letter issued by MCC 2026 of DGHS
4. 10th Mark Sheet
5. 11th Mark Sheet (State Board)
6. 12th Mark Sheet
7. Transfer Certificate
8. Conduct Certificate
9. Community Certificate (if applicable)
10. Migration Certificate (Applicable for all students except students who have studied in **Tamil Nadu State Board**)

11. Birth Certificate
12. APAAR ID (3 copy's) kindly generate with this link
<https://www.digilocker.gov.in/web/dashboard/issuers/010212>
13. Candidate's and parent's Aadhaar card- **Original and 3 photo Copies**
14. Passport Size Photos 10 (write the name of the Candidate behind the photos & Same photo used in NEET 2026 Hall Ticket)
15. Post Card Size Photo 3 Nos (Same photo used in NEET 2026 Hall Ticket)
16. "Hepatitis B Vaccination" Certificate 3 Photo Copies.

The candidate should also bring the following certificate(s), if applicable:

- SC/ST Certificate (Refer MCC Information Bulletin UG Counselling 2026- Annexure 3) issued by the competent authority in the standard format specified in the prospectus/information bulletin, in English or Hindi, with the sub-caste clearly mentioned. Certificates in a regional language must be accompanied by an attested English translation.
- OBC-NCL (Refer MCC Information Bulletin UG Counselling 2026 - Annexure 4) as per the Central List, issued by the competent authority; the sub-caste must tally with the Central List of OBC. OBC candidates must not belong to the Creamy Layer. BC/MBC certificates will not be considered.
- Disability Certificate (Refer MCC Information Bulletin UG Counselling 2026- Schedule 1) issued in online format by a duly constituted, authorized Medical Board as per NMC norms. No other PWD certificate will be entertained.
- EWS Certificate (Refer MCC Information Bulletin UG Counselling 2026 - Annexure 5) in the prescribed format, if applicable, for candidates under the General Economically Weaker Section (GEN-EWS) category.

Additional Documents for NRI Candidates:

- Foreign Nationals should produce either an OCI card or a Student VISA without fail at the time of admission.
- OCI card holders, even if opting under the General Category, must submit Passport and OCI card copies along with originals for record purposes.

Category I - NRI Candidate: (S.No. 1 to 16 and along with other necessary document)

- Valid Passport of candidate
- NRI Certificate issued by the Competent Authority (Embassy /Indian Consulate)
- Affidavit (Notarized) by the NRI parent/Real Brother/ Real Sister stating that they will sponsor the entire course fee and living expenses of the candidate (son/daughter) during the period of study supported by NRE Bank Account Passbook.
- Relationship to be verified by competent revenue authority officer (Tehsildar/government officer). In cases of first-degree relative as per point, 1 to 2 laid in the principles laid in Anshul tomar vs state of M.P W.P No. 13393 of 2007.

Category II - Indian to NRI: (S.No. 1 to 16 and along with other necessary document)

- Valid Passport of candidate
- Valid Passport of legal guardian
- NRI Certificate of the guardian issued by the Competent Authority (Embassy/Indian Consulate)
- In case of sponsorship by a legal guardian: Evidence of Bonafide Guardianship stating relationship between the NRI legal guardian and the candidate. The legal guardian (sponsor) must have acted as the guardian of the candidate and must submit valid legal documentary proof establishing that he/she is the legally recognized guardian of the candidate in accordance with the provisions of the Guardian and Wards Act 1890.

- An affidavit (notarized) by the legal guardian that he/she will sponsor the entire course fee and living expenses of the candidate during the period of study duly supported by NRE (Non-Resident External) Bank Account Pass Book.

(Refer to Notice in this regard dated 27.05.2026 uploaded on MCC website: Public Notice for eligibility of NRI candidature for academic year 2026-27 on UG portal) Link: <https://mcc.nic.in/ug-medical-counselling/>. Kindly see" current events"

Category III: OCI CANDIDATES (S.No. 1 to 16 and along with other necessary document)

- Valid Passport of candidate
- Overseas Citizen of India (OCI) Card/PIO Card.

Category IV: FOREIGN NATIONAL (S.No. 1 to 16 and along with other necessary document)

- Valid Passport of candidate
- Visa/Residence Permit/Work Permit

NOTE:

- Candidates without original certificates / documents shall not be allowed to take admission.
- Candidates who have deposited their original documents with any other Institute/College/University and come for admission with a certificate stating, "their original certificates are deposited with the Institute/College/University" shall **not** be allowed to take admission.
- Allotment letter given by MCC of DGHS for admission is subjected to fulfillment of all eligibility criteria prescribed by the National Medical Commission (NMC) and medical fitness of the candidates.** Those who do not fulfill the prescribed eligibility criteria and not found medically fit will not be admitted to the course of study to which the MCC of DGHS allots them.

DETAILS OF UG MBBS COURSE OFFERED AND ANNUAL TUITION FEE FOR THE ACADEMIC YEAR 2026-27.

Sl.No	Course	Category	Annual Tuition Fee
1.	MBBS	Management	Rs 32,50,000/-
2.	MBBS	NRI	\$ 65,000/-

Demand Draft will be accepted for Physical Reporting, drawn in favor of "SREE BALAJI MEDICAL COLLEGE AND HOSPITAL" payable at Chennai. (Cheque/Cash will not be accepted).

OTHER FEE DETAILS (at the time of college opening day only)

University Registration Fee (at the time of admission only)	Rs. 20,000/-
Admission Fees	Rs. 15,000/-
College Caution Deposit (Refundable at the end of the course, after deduction for damage, if any)	Rs. 50,000 /- (Only DD in the Name of SREE BALAJI MEDICAL COLLEGE AND HOSPITAL)

ANNUAL HOSTEL FEE DETAILS (at the time of college opening day only)

Hostel Room Rent Only (per year)	Non AC Hostel (Twin Sharing) Rs. 100000 /- AC Hostel (Twin Sharing) Rs. 200000 /- Only DD in the Name of SREE BALAJI MEDICAL COLLEGE AND HOSPITAL
Hostel Caution Deposit (Refundable at the end of the course, after deduction for damage, if any)	Rs. 50,000/- Only DD in the Name of SREE BALAJI MEDICAL COLLEGE AND HOSPITAL
Mess Fee	Non AC & AC Hostel Rs. 5000 to 6000 Per Month Mess Fee Collected through Mess Counter after end of Month

General Instructions:

- If a candidate fails to report on the date and time specified by MCC of DGHS in the allotment order along with the original Certificates/Documents and/or **fails to pay the tuition fee in full** by Demand Draft/Electronic Fund Transfer through RTGS/NEFT with UTR No. on the day of admission, he/she will not be permitted to proceed with the admission process and the seat will be considered as vacant and will be duly notified to the MCC of DGHS for further action as per rules.
- If any candidate withdraws from the course of study in which he/she was admitted, after the expiry of the cut-off date prescribed for admission to that course of study or in mid-term and the seat is rendered vacant, the first year fee paid will be forfeited and the student will also be required to remit the 'entire course fee' for the remaining years of the course period.
- Students will be governed by all the University rules including rules for refund of fee, disciplinary rules, hostel rules and UGC/NMC Regulations for Curbing the Menace of Ragging etc.,
- At the time of admission, candidates should sign Undertaking and Affidavit declaring that they shall abide by the rules and regulation of the University including anti-ragging Regulations of the UGC/NMC and observe good conduct and behavior and that they are bound by the University Rules on payment of fees/refund of fees.
- Both the parents of the students (Father and Mother) shall accompany with the students for signing in the declaration form. Persons other than parents will not be allowed inside the admission section.
- If allotted under the category of OBC/SC/ST, the Community Certificate signed by the competent authority should be produced.
- If allotted in the NRI category the list of documents as prescribed by UGC/NMC shall be produced.

❖ Must Fill the Google Form by using the Link (or) QR Code for Biodata Form, before coming for the Admission.(Physical Reporting Candidate and upgrade Candidate)

<https://docs.google.com/forms/d/e/1FAIpQLSdKwIA0hDfub7AA0OdKxQnDFdq7-mvvrfJ16pVFMNjd5oIYGw/viewform?usp=header>

or

<https://forms.gle/BKLmRLPYeC84STDeA>



The candidates are instructed to follow-up the website www.mcc.nic.in regularly for the Notices / Instructions issued by MCC of DGHS, Government of India.

Candidate should report during the normal working hours of the Admission office (9.30 AM to 4.30 PM).